Federal Government Style Guide

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Federal Government Style Guide
Generally, we follow the United States Government Publishing Office Style Manual spelling guidance (PDF, Download Adobe Reader), but we do use some exceptions. Do not include hyphens in gerunds: "rulemaking" rather than "rule-making.". Use "on-site" an adjective or adverb before a noun and "on site" after a noun.

Writing Principles | USAGov Platform Style Guide | USAGov
Style guides are used to set the tone and guidelines for how an agency communicates with the public. This page is a collection of style guides created by government agencies. You can add your agency's guide by emailing DigitalGov or sharing in the Plain Language Community of Practice.

Style Guides by Government Agencies – Digital.gov
Find out how we use best practices from our bilingual Style Guide to create digital content for USAGov. 1. Writing for the Web. Learn how to write for the web and for the USAGov platform. 2. Writing Principles. Find spelling and punctuation rules, naming conventions, and other traits that characterize the USAGov writing style. 3. Accessibility

Table of Contents | USAGov Platform Style Guide | USAGov
In general, we follow AP Style. Use plain language in your writing for clarity. Avoid using acronyms or jargon that may be unfamiliar to the general public or those outside your agency. Capitalization. Capitalize proper nouns for people, places, and agency names. Do not capitalize words like federal, government, or agency unless it is:

Digital.gov Style Guide – Digital.gov
By act of Congress the Director of the U.S. Government Publishing Office (GPO) is authorized to determine the form and style of Government printing. The Style Manual is the product of many years of public printing experience, and its rules are based on principles of good usage and custom in the printing trade. Editors and writers whose disciplines have taught them aspects of style different from rules followed in this Manual will appreciate the difficulty of establishing a single standard.

U.S. Government Publishing Office Style Manual | govinfo
This style guide establishes agency standards of punctuation, word usage, and grammar that will answer writers' most common questions and will, we hope, promote clear and effective writing throughout NARA. Style changes over time and even from place to place, depending on the intended audience.

NARA Style Guide - Archives
Government Publishing Office; National Aeronautics and Space Administration; National Institutes of Health; Nuclear Regulatory Commission; Office of the Federal Register; Securities and Exchange Commission. A Plain English Handbook; USAGov Bilingual Style Guide; 18F Content Guide; State government. Plain Language: It's the Law, and a Good ...

Style guides | plainlanguage.gov
This Writing Style Guide will help you produce uniform documents, regardless of office, function, or publication form. The purpose of the Writing Style Guide is to provide style consistency in all EIA content. It addresses some issues that are particular to web writing, such as writing effective hypertext links.

EIA Writing Style Guide
The 2016 edition of the GPO Style Manual is the first revision to be issued under GPO's new name, U.S. Government Publishing Office. Since 1894, the GPO Style Manual has served as a guide to the style and form of Federal Government printing and publishing. The Manual has come to be widely recognized by writers and editors both within and outside the Federal Government as an important editorial tool.

New Edition of the GPO Style Manual | govinfo
Federal plain language guidelines. These are the official guidelines for the Plain Writing Act of 2010. We developed these guidelines to help you and your agency write clearly, so your users can: Find what they need; Understand what they find; Use what they find to meet their needs; Contents

Federal plain language guidelines | plainlanguage.gov
The standard for Australian Government writing and editing. Style Manual is for everyone who writes, edits or approves Australian Government content. Use it to create clear and consistent content that meets the needs of users. About. Use Style Manual when creating Australian Government content.

Home | Style Manual
Australian Government Style Manual. The Australian Government Style Manual (Style Manual) is the authoritative source of rules and guidance for government writing and editing. The aim of Style Manual is to help make government communication clear and consistent. It helps you to put people's needs at the centre of all the content you create.

Australian Government Style Manual | Digital ...
Use of the style guide. This style guide is referenced in the Directive on the Management of Communications. The requirements apply to departments and other organizations of the federal public administration listed in Schedules I, I.1 and II of the Financial Administration Act.

Canada.ca Content Style Guide - Canada.ca
Since 1894, the GPO Style Manual has served as a guide to the style and form of Federal Government printing and publishing. The Manual has come to be widely recognized by writers and editors both within and outside the Federal Government as an important editorial tool. This edition can be purchased on GPO's Online Bookstore:

GPO Releases New Edition of Popular Style Manual
Home» AP Style» AP Style Federal. Use a capital letter for the architectural style and for corporate or governmental bodies that use the word as part of their formal names. For example, I visited the Federal Communications Commission. Lowercase when used as an adjective to distinguish something from state, county, city, town, or private entities. For example,

AP Style Federal - Writing Explained
THE UNITED STATES GOVERNMENT PUBLISHING OFFICE STYLE MANUAL IS PUBLISHED UNDER THE DIRECTION AND AUTHORITY OF THE DIRECTOR OF THE UNITED STATES GOVERNMENT PUBLISHING OFFICE Davita E. Vance-Cooks...

U.S. Government Publishing Office Style Manual
Dress shoes with a formal sole in whatever style you like (except cowboy boots, which are never cool), patterned dress shirts (though only in blue, white, or lavender), cufflinks if that's your...

A Style Guide for the Federal Employee - The Atlantic
A design system for the federal government. We make it easier to build accessible, mobile-friendly government websites for the American public. Learn about USWDS Migrate to v2.9.0

USWDS: The United States Web Design System
Federal Government Style Guide When somebody should go to the book stores, search launch by shop, shelf by shelf, it is truly problematic. This is why we offer the book compilations in this website. It will totally ease you to look guide federal government style guide as you such as. By searching the title, publisher, or authors of guide you really want, you can discover them rapidly.

This, the 30th edition of the "United States Government Printing Office Style Manual," is the first revision to this authoritative style manual since 2002. The "GPO Style Manual, as it is popularly known, is issued under the authority of section 1105 of Title 44 U.S.C., which requires the Public Printer, as head of the GPO to "dtermine the form and style in which the printing...ordered by a department is executed...having proper reagrd to economy, workmanship, and the purposes for which the work is needed." The Manual is prepared by the GPO Style Board, composed of proofreading, printing, and Government documents specialists from within GPO, where all congressional publications, and many other key Federal Government documents are prepared. The first "GPO Style Manual" appeared in 1894. It was developed orginally as a printer's stylebook to standardize word and type treatment and remains so today. Through successived editions, however, the "GPO Style Manual" has come to be widely recognized by writers and editors both within and outside the Federal Government as one of the most useful resources in the editorial arsenal. This new, revised version of the "GPO Style Manual" has been thoroughly redesigned to make it more modern and easier to read, and the content has been updated generally throughout in keeping with current usage.

Also cited as GPO Style Manual. Issued by the Public Printer under authority of Section 1105 of Title 44, United States Code. Designed to achieve uniform word and type treatment and economy of word use in the form and style of Government printing.

Anyone faced with the task of preparing material for publication needs guidance. This sixth edition of the Style Manual provides guidance and detailed advice on publishing in both print and electronic formats. It represents a substantial revision in response to the rapid and extensive changes that have occurred in publishing since the fifth edition was produced in 1994. The new Style Manual continues to provide detailed information and recommendations on the best practices in design, editing, production and writing. This edition builds on the Style Manual's reputation as an outstanding Australian reference standard for all those who understand the value of effective communication.

The U.S. Government Printing Office Style Manual, provides comprehensive information on form and style for printing and binding, and the material and the style of type used. - Title 44, U.S.C. section 1105, Form and style of work for departments.

By act of Congress the Public Printer of the U.S. Government Printing Office is authorized to determine the form and style of Government printing. The Style Manual is the product of many years of public printing experience, and its rules are based on principles of good usage and custom in the printing trade. Essentially, the Style Manual is a standardization device designed to achieve uniform word and type treatment, and aiming for economy of word use. The Style Manual has served Federal printers since 1894, and with each new edition, the traditions of printing and graphic arts are carried forward into new technologies.

The Plain Language Action and Information Network (PLAIN) is a community of federal employees dedicated to the idea that citizens deserve clear communications from government. We first developed this document in the mid-90s. We continue to revise it every few years to provide updated advice on clear communication. We hope you find this document useful, and that it helps you improve your writing ? and your agency's writing ? so your users can: ? find what they need, ? understand what they find; and ? use what they find to meet their needs. We?ve divided the document into five major topics, although many of the subtopics fit within more than one topic. We start with a discussion of your audience because you should think about them before you start to write your document or your web content. In fact, you should start to think about them before you start to plan.

GPO Style Manual An official guide to the form and style of Federal Government printing By act of Congress the Public Printer is authorized to determine the form and style of Government printing. The GPO Style Manual is the product of many years of public printing experience, and its rules are based on principles of good usage and custom in the printing trade. Editors and writers whose disciplines have taught them aspects of style different from rules followed in this Manual will appreciate the difficulty of establishing a single standard. Th e GPO Style Manual has served Federal printers since 1894, and with this 30th edition, the traditions of printing and graphic arts are carried forward in the 21st century. Essentially, the GPO Style Manual is a standardization device designed to achieve uniform word and type treatment, and it aims for economy of word use. Such rules as are laid down for the submission of copy to GPO point to the most economical manner for the preparation and typesetting of manuscript. Following such rules eliminates additional chargeable processing by GPO. It should be remembered that the GPO Style Manual is primarily a GPO printer's stylebook. Easy rules of grammar cannot be prescribed, for it is assumed that editors are versed in correct expression. Likewise, decisions on design and makeup are best determined by the individual publisher to meet the needs of the intended audience. As a printer's book, this Manual necessarily uses terms that are obvious to those skilled in the graphic arts. Users of the GPO Style Manual should consider it as a general guide. Its rules cannot be regarded as rigid, for the printed word assumes many shapes and variations in type presentation. An effort has been made to provide complete coverage of those elements that enter into the translation of manuscript into type.